

Attachment D

The State of Montana's PC Replacement Policy

PC Replacement

Established for: State of Montana Information Technology Enterprise

This policy applies to personal computers attached to the state network and personal computers needing to fully participate in the information technology enterprise.

Every personal computer will be replaced with a new computer a minimum of once every four years. At the time of purchase, the new computer must meet the minimum level of technology set by the Department of Administration's Information Services Division (ISD) for new personal computer purchases. The minimum level of technology for new personal computer purchases will be based on contractual agreements as well as input from the Information Technology Managers Council (ITMC). The current minimum level will be reviewed at least once a year and will always be located on ISD's web site.

ISD support is structured around the four year replacement cycle. The highest level of support is provided for software and hardware less than four years old.